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**CERTIFICATE OF MAILING**

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Box Missing Parts, Assistant Commissioner for Patents, Washington, D.C. 20231, on December 19, 2000.

Dated: December 19, 2000

*Thomas L. Evans*  
Thomas L. Evans

Atty. Docket No.  
05156.00012

PATENT

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re Patent Application of

Timothy Joel BROWN

Examiner:

U.S. Pat. App. No.: 09/625,991

Group Art Unit: 2783

Filed: July 26, 2000

Title: METHOD FOR USING A FLOATING PALLET FOR A DIGITAL ASSET  
MANAGEMENT SYSTEM IN A PLURALITY OF DIFFERENT  
APPLICATIONS

**TRANSMITTAL OF MISSING PARTS OF APPLICATION  
AND PETITION FOR EXTENSION OF TIME**

Box Missing Parts  
Assistant Commissioner  
for Patents  
Washington, D.C. 20231

Sir:

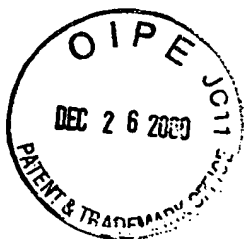
In response to the Notice to File Missing Parts of Nonprovisional Application,  
dated September 19, 2000, transmitted herewith are the following:

1. A copy of Notice to File Missing Parts of Nonprovisional Application,  
mailed September 19, 2000; and
2. Declaration and Power of Attorney.

12/26/2000 KMARNDL 00000047 09625991

03 FC:115

110.00 CH



### FEE COMPUTATION

Filing Fee	\$ 710.00
Surcharge	\$ 130.00
Extension of Time (One Month)	<u>\$ 110.00</u>

TOTAL: \$ 950.00

The Commissioner is hereby authorized to charge Deposit Account No. 19-0733 in the amount of \$950.00, reflecting the basic filing fee (\$710.00), surcharge (\$130.00), and one-month extension of time (\$110.00), in response to the Notice to File Missing Parts of Nonprovisional Application dated September 19, 2000. Please charge any additional fees associated with this submission to said Account.

Respectfully submitted,

BANNER & WITCOFF, LTD.

Date: December 19, 2000

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## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/625,991	07/26/2000	Timothy Brown	05156.00012

Banner & Witcoff Ltd  
1001 G Street N W  
Washington, DC 20001-4597



## FORMALITIES LETTER



\*OC000000005408560\*

Date Mailed: 09/19/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 690 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 820.

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

12/28/2000 MMARMDL 00000047 190733 09625991

01 FC:101 710.00 CH  
02 FC:105 130.00 CH